

# WEDDING STATIONERY *Timeline*

**10 - 12 months  
before**

- Compose guest list with addresses in a spreadsheet.
  - Determine realistic budget for wedding stationery items.
- Research vision for Save the Dates.
- **Hire Paper Muse .Co**
- Order Save the Date cards.

**8 - 12 months  
before**

- Mail Save the Date cards.
- Begin discussing vision / ideas for Wedding Invitations.
- **Contact Paper Muse .Co**

**6 months  
before**

- **Order Wedding Invitations.**  
(Wedding invitations can take up to 4 weeks to design and 4-6 weeks to ship once all proofs are approved. **Order earlier than later.**)
- Arrange time for assembly of invitations, if applicable.

**10 - 12 weeks  
before**

- **Mail invitations about 10-12 weeks before wedding date.**
- Request responses (RSVP's) about 32-45 days before the wedding.
- **Contact Paper Muse .Co RE: Wedding Day Stationery**

**2 months  
before**

- Begin composing wording for wedding programs, menus, signage, etc.
- Order wedding day stationery such as: programs, menus, table numbers, seating charts, signage, escort cards, and more!

**6 weeks  
before**

- Begin seating arrangements in a spreadsheet, as you receive responses.

**4 weeks  
before**

- Send finalized lists to stationery designer **(Lists are due atleast 3-4 weeks before wedding date or sooner!!!)**
- Proof all day-of stationery items for accuracy and send to print.

**1-2 weeks  
before**

- Pick up stationery items or arrange delivery to wedding venue.
- **Send personal Thank You cards to your guests within 3 months of your wedding.**

*Paper Muse .Co*  
LUXURY INVITATIONS & STATIONERY